

Certificate of Employers' Liability Insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by the policy)

Policy Number	CC005146
Name of Policyholder	West View Project CIC
Date of Commencement of Insurance	31/03/2018
Date of Expiry of Insurance	30/03/2019

We hereby certify that subject to paragraph 2:

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in territorial waters around Great Britain and its Continental Shelf (b)
2. the minimum amount of cover provided by this Policy is no less than £5 million (c)

Signed on behalf of
XL Catlin



Paul Drake
Chief Underwriting Officer

Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

It is recommended that you retain a copy of each Employers' Liability certificate issued to you

Schedule

Third Sector Secure

Policy number: CC005146
Agent reference: 9814059

Client number: 29061359

Insured: West View Project CIC

Agent name: Hallcrown Limited

Postal address:

West View Project
Miers Avenue
Hartlepool
Cleveland
TS24 9JQ

Agent address:

3 Guisborough Road
Great Ayton
Middlesborough
TS9 6AA

Issuing office: Bluefin Insurance Services Limited, 1st Floor, Gail House, Lower Stone Street, Maidstone, Kent, ME15 6NB.

Aims and activities of organisation: Team building, canoeing, kayaking, trekking, hill walking, camping, expeditions, residentials, mountain biking, archery and personal development courses

Effective date: 31 March 2018
To: 30 March 2019

Date of issue: 28 March 2018

Premium ex IPT:	£899.02
IPT @ 12.00%:	£107.89
Underwriting fee:	£25.00
Total premium:	£1,031.91

Important Information

You must tell Us as soon as practicably possible of any change in the information **You** have provided to **Us** which happens before or during any **Period of Insurance**. For example, if the **Property** becomes **Unoccupied**.

When **We** are notified of a change **We** will tell **You** if this affects **Your** policy. For example **We** may cancel **Your** policy in accordance with the Cancellation and Cooling-Off Provisions, amend the terms of **Your** policy or require **You** to pay more for **Your** insurance. If **You** do not inform **Us** about a change it may affect any claim **You** make or could result in **Your** insurance being invalid.

The policy wording applicable is: Third Sector Secure wording 2017 which is available to download at: <http://www.bluefinunderwriting.co.uk/policy-wordings>

Cover

Employer's liability

Limit of liability £10,000,000

Public and products liability

The Excess applicable to Third Party Property Damage is £100

Limit of liability £5,000,000

Endorsements

Height Limit

We will not provide indemnity in respect of work at a height where the drop exceeds the Height Limit shown in The Schedule.

We will not provide cover in respect of Bodily Injury to persons participating in contact sports or training sessions unless caused by defects in Your Premises.

Injury to participants

We will not provide cover in respect of Bodily Injury to persons participating in contact sports/mountain biking or training sessions unless caused by defects in Your Premises.

Boating Ponds and Lakes

If in relation to any **Claim You** have failed to fulfil any of the following conditions, **You** will lose **Your** right to cover or payment for that **Claim**.

You must ensure that in respect of the hiring out of non-powered boats;

- (a) life-saving equipment and the means of summoning emergency help are available at all times.
- (b) all boats are inspected daily and if any defects are discovered, taken out of use until repaired.
- (c) the use of boats is supervised at all times and persons misusing the boats are ordered to return to land.
- (d) life jackets are available, free of charge, to hirers of sailing boats and hirers are encouraged to wear them.
- (e) a motorised rescue boat, in working order, is ready for use at all times.

We will cover You in respect of the use, by **You** or any **Employee**, of such rescue boat.

We will not provide cover in respect of the hiring out of

- (a) powered boats other than model boats
- (b) any watercraft exceeding 5 metres in length

If in relation to any **Claim** You have failed to fulfil any of the following conditions, **You** will lose your right to cover and payment for the **Claim**.

Any person working for **You** or on **Your** behalf, voluntarily or paid, in a role which has unsupervised access to children or vulnerable groups must:

- i. have undergone satisfactory Criminal Record Bureau or similar statutory disclosure checks prior to engagement in those duties
- ii. undergo satisfactory Criminal Record Bureau or similar statutory disclosure rechecks every 3 years
- iii. have access to , are acquainted with and receive formal training in your protection policy with formal update training based upon current best practice at intervals not exceeding 1 year
- iv. receive formal induction protection training prior to commencement of their duties and are supervised during their probationary service period

You securely retain for no less than 30 years:

- a. employment and engagement applications, references, identity verification, records of Criminal Records Bureau or similar statutory disclosure checks and related correspondence in respect of
 - i. **Your** protection policy, revisions and records of **Your** protection policy training delivered to any person working for **You** or on **Your** behalf in a care role or having unsupervised access to any child or vulnerable group in **Your** care
 - ii. **Your** accident and incident registers records of any alleged, actual or threatened abuse, assault or molestation and action taken including notifications to the appropriate authorities
 - iii. all referral, assessment, treatment and care plans and related correspondence for any child or vulnerable group in **Your** care.

Charity trustees management liability

The Excess applicable in respect of Organisational liability is £1,000

Trustees limit of liability	£100,000
Organisational liability limit of liability	£100,000

Cyber liability

The Excess applicable is £500

Limit of liability	£50,000
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Legal expenses

Employment disputes and compensation awards
 Transfer of undertakings
 Legal defence
 Disciplinary hearings
 Statutory licence appeal

Bluefin Underwriting is a trading name of Bluefin Insurance Services Limited, registered in England No: 00931954 at: 1 Tower Place West, Tower Place, London EC3R 5BU and is authorised and regulated by the Financial Conduct Authority (FRN: 307899). Page 4 of 7